

Approved Minute no.

Office use only

## Teignmouth Town Council GRANT APPLICATION

**Please answer all questions – failure to do so may result in a delay in the determination of your application**

### Q1 Contact Details

Name of organisation making application:

**Teignmouth Shopmobility**

Name of your project (if this is different):

**Mobility Scooter replacement**

Name of contact for this application

**Mr Peter Roberts**

Position held in the organisation:

**Trustee**

Contact Address, including full postcode:

**5 Ashleigh Drive**

**Teignmouth**

**TQ14 8QX**

Contact Telephone Number: **01626 870226/ 07934 075519**

Email address: [peterroberts0253@gmail.com](mailto:peterroberts0253@gmail.com)

## About your organisation

**Q2 What type of organisation are you?**

Tick (✓) relevant category:

Registered Charity: (✓ ) Charity Registration Number **1072990**

Voluntary Organisation: ( ✓ )

Other – Please specify:

**Q3 When was your organisation established?**

16 December 1998

**Q4 Briefly describe the purpose of your organisation.**

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

**We are a small local charity providing services to people with disabilities who are unable to get out and about as they would like. By providing mobility scooters, wheelchairs, and strollers for example we are able to give the means and independence for the elderly and disabled people to access Teignmouth and its surrounding area. This service enables us to tackle the social exclusion that so many disabled people face**

**Q5 If you are a subsidiary of a larger organisation, please state which one;**

N/A

**Q6 Does your organisation have an agreed constitution or Memorandum of Association?**

Please state which and attach a copy:

**Yes an agreed constitution which is in the process of being updated. See both attached.**

**Q7 Previous Applications**

If you have applied for and received funding from Teignmouth Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

**No recent records found but believed there may have been some grants in the past**

### **Details of the project or activities you are planning**

**Q8 Describe the projects/activities you plan to use this grant for.**

**Try to be specific about what you will do and how you will do it.**

**To replace old mobility scooters which are unreliable with new scooters which are more efficient and reliable.**

**We are looking to replace 5 scooters and looking to TTC to help fund one. If the council are able and wish to fund the cost of scooter it could have its logo emblazed on the scooter.**

**Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.**

**We provide scooters to people who are injured, elderly and disabled and are unable to get around without help. We lend scooters and wheelchairs to people who come to Teignmouth for the day to enjoy the facilities and shops in the town. We supply scooters to residents when their own equipment fails or needs repairing. We provide equipment to holiday makers who are staying locally which enable them to get around the town during their stay. The users are able to have an enhanced time whilst the businesses in the town benefit from more trade from the users and their friends and families.**

**The scooters have a life span of 5 years at least if they are well maintained.**

**Q9 What criteria will you use to measure the success of the project and how many people from the Town do you expect to benefit for the project/activity?**

**Teignmouth Shopmobility will continue to provide a much-needed service.**

**With new trustees and volunteers and with the confidence of reliable equipment we will be able to advertise the service more widely. This will increase the take up of using the equipment. The numbers are difficult to**

**predict as one person that uses the equipment normal benefits the rest of their party as well which varies from one to four people. In the last 6 months we have hired out equipment for approximately 450 days of which over half have been used in Teignmouth.**

**Q10 What, if any, special safety issues are related to your project/activity?**

Please provide the following information –

i) What kind of insurance does your organisation have?

**We have a commercial combined policy specifically designed for the mobility scooter hire sector. It includes employers, public and product liability of £10m.**

ii) Do the leaders have the relevant qualifications and/or experience?

**yes**

iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?

**We have policies that cover health and safety and safeguarding and other policies which are required for an organisation like ours**

**Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).**

Tell us the amount of grant requested **£1,000** and provide a detailed breakdown as to how you have reached this figure.

**The cost of a new robust boot scooter**

Tell us how much money the project will cost in total: **£5,000**

How much money has been raised towards this sum: **£1,000**

Please list the amounts and sources of funds that you expect to receive for other funding sources.

**We have received £1,000 from Shaldon Parish Council**

**We are also applying to other sources of grants**

**Q12 Any other information which you consider to be relevant to your application.**

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**Q 13 Please give us your bank or building society account details**

You can only apply for a grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: **Teignmouth Shopmobility**

Sort code: **30-99-50**

Account number: **56862460**

Bank/Building Society name: **Lloyds Bank**

Bank/Building Society address **Victoria Branch  
PO Box 1000  
BX1 1LT**

Who are the signatories and what position do they hold in your organisation?

1	Name <b>Brian Hamblin</b>	Position	<b>Trustee</b>
2	Name <b>John Stoner</b>	Position	<b>Trustee</b>
3	Name <b>David Cragg</b>	Position	<b>Trustee</b>

**Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.**

Please attach your most recent audited accounts or financial projections for a new organisation. **You need to include these documents with this application.**

**Q15 Declaration**

Please give details of a senior member of your organisation.  
For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. **(This must not be the main contact name in Q1).**

*I confirm, on behalf of **Teignmouth Shopmobility** (insert name of organisation):*

*That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.*

*I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.*

Post held in organisation: **Chair of Trustees**

**Mr Brian Hamblin**

Contact address:

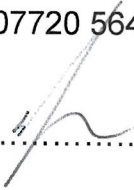
25 Broadlands

Shaldon

Devon

TQ14 0EH.

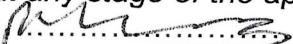
Telephone: 07720 564257

Signed: .....  ..... Date: ..... 14 Dec 2023 .....

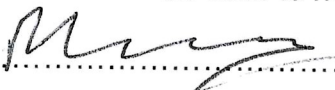
**Q16 Signature of Person Completing the Application**

This must be the signature of the person named in Q1 as the main contact and **not be the same person who has signed in Q15**

*I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed: .....  ..... Date: ..... 14 Dec 2023 .....

*I agree that by completing and submitting this Grant Application Form, that the Council may process my personal information for providing information and corresponding with me but will not otherwise share that data. Specifically, I agree that the Council can keep the contact information data I have provided within the Form for the purposes of this Grant Application. Should the organisation be successful in securing a Grant this information may be kept for a period of 6 months. If however the Application is unsuccessful I would expect the Form to be destroyed as soon as the decision making process has been completed and the organisation has been advised to that effect. I am aware that I can request that my personal information be destroyed at my request, but I accept that this may impact the communication the Council would be able to have with the organisation.*

Signed..........Date.....14 Dec 2023.....

Please return your completed application form to:

**Town Clerk  
Teignmouth Town Council  
Bitton House  
Bitton Park Road  
TQ14 9DF**

**Telephone: 01626 242085  
Email:townclerk@teignmouth-devon.gov.uk**

## **GDPR and Data Protection**

Here at Teignmouth Town Council we are committed to ensuring that your privacy is protected by adhering to the principles of the EU General Data Protection Regulation (GDPR). Should we ask you to provide certain personal information by which you can be identified for the purpose of a contract with us, signing up to our mailing list, newsletter or use of our website, then you can be assured that it will only be used for the purpose it was collected.

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this

statement. Statement can be found at: -

[Teignmouth Town Council Privacy Notice Web Link](#)